



certass

Quality & Evaluation for Construction

Certass - Certification and Self Assessment Scheme



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**For all replacement domestic
window and/or door installations
in England & Wales**

**If you are an Installer and would like more information
on joining Certass, contact us on
08450 948 025.**

Customer Information Leaflet

Introduction

Since April 2002 it has been a legal requirement that all domestic replacement window and/or door installations are registered with Local Authority Building Control (LABC). Installers either had to register their installations with LABC or they could self certify these installations with the only self-certification scheme available to them at that time. In April 2006 the Government recognised the need that the industry required more than one scheme and two other organisations were granted licences, one of which was for *Certass*.

What Is *Certass*?

Certass stands for Certification and Assessment and as already stated above, is one of the Government's licensed Competent Person Schemes.

On behalf of scheme members, *Certass* will:

- Register the installation electronically with the relevant Local Authority Building Control Office.
- Issue a Building Regulations Compliance Certificate to you. You will need this certificate should you decide to move house.



Authorised & Regulated by the CLG

Why Should I Use a *Certass* Registered Company?

- *Certass* is user friendly for both the consumer and contractors.
- All contractors registered with *Certass* are required to be vetted by both *Certass* and their registered Insurance Provider.
- All contractors must provide you with the opportunity to Insurance Back their Guarantee. Therefore in the unlikely event that they should cease to trade, their Guarantee would still be honoured by their registered Insurance Provider.
- Replacement certificates are available free of charge, should the original become lost.
- By using a *Certass* registered contractor, it saves the householder having to go through their Local Authority Building Control office, which can be time consuming and expensive.
- Certificates are issued direct to the consumer, normally within 14 days of notification of the installation by the contractor.

What Do I Need To Do Next?

Absolutely nothing. Your chosen contractor will ensure your installation is carried out to comply with the current Building Regulations and will register your installation direct with *Certass* upon completion. You will then receive your "Building Regulations Compliance Certificate" direct from our office, usually within 14 days of us being notified. If you do not receive this Certificate and the relevant Insurance Backed Guarantee offer/policy within 6 weeks of completion, then please contact your installer.